

## **Cookie privacy policy / information privacy policy.**

We are committed to protecting your privacy. We will only use the information that we collect about you lawfully (in accordance with the Data Protection Act 1998 and the EU Privacy and Communications Directive). This includes information submitted voluntarily by you through a form or gathered automatically as you visit this website.

You should not submit any sensitive or private information through this website except through acknowledged secure areas, such as our customer contact form or our blog pages. The owners of this website accept no responsibility for data submitted through insecure areas of this website.

By submitting your contact details to us, we may contact you or send you marketing materials. We will give you the chance to refuse any marketing email from us in the future. All information provided is held securely and will not be transmitted to third parties.

This website uses cookies which are stored on your browser. You can usually modify your browser settings to prevent this happening. However, by disabling cookies, or certain types of cookie, you may hinder your user experience on this and other websites, or prevent them from working entirely.

Some cookies used on this website are essential in order to enable you to move around the website and use its features, such as accessing secure areas of the website. Without these cookies, services you have asked for, like shopping baskets or e-billing, purchasing on line, cannot be provided.

Some are required as security features to allow secure on line money transaction to take place to ensure you are a verified person and not a robot.

Some cookies used on this website collect information about how visitors use a website, for instance which pages visitors go to most often, and if they get error messages from web pages.

These cookies don't collect information that identifies a visitor. All information these cookies collect is aggregated and therefore anonymous. It is only used to improve how a website works.

Some cookies used on this website allow the website to remember choices you make (such as your user name, language or the region you are in) and provide enhanced, more personal features.

These cookies can also be used to remember changes you have made to text size, fonts and other parts of web pages that you can customise. They may also be used to provide services you have asked for such as watching a video or commenting on a blog. The information these cookies collect may be anonymised and they cannot track your browsing activity on other websites.

Cookies may also be used to improve the user experience and to enable some of the functionality provided by this website.

Please note that some cookies may be placed by third party service providers who perform some of these functions (or other services) for us. Cookies are used on this website for the following third party services: Google Analytics, LinkedIn Follow button, Facebook Like Button, Twitter Follow button, Google +1 button, AddThis social bookmarking tool, YouTube videos. Some of these services may be used to track your behaviour on other websites and we have no control over this. We are not responsible for the privacy policies of any third party site this site is linked to. You should view their cookie privacy policy.

By continuing to use this website without adjusting your browser's cookie settings, you agree that we can place these cookies on your device.

As is true with most websites, our server will automatically log data regarding each visit such as your IP address, browser type, referring/exit pages, and operating system. We may use this information to monitor server errors, server administration or to monitor visitor behaviour. It is not possible for this to be disabled on a per-user basis so you must leave this website (and the internet entirely) if you do not agree to this happening.

This privacy policy applies to this website only and does not apply to any websites that this website may link to.

If you have any questions/comments about privacy, you should contact us.

Third party cookies.

We do not control the dissemination of third party cookies as mentioned above. You should check the third party websites for more information about these, eg. Google privacy policy and Yahoo/Bing privacy policy. These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.

Links to other sites.

Our website may contain links to other sites.

Please be aware that we are not responsible for the privacy practices of other sites. If any of our visitors have any concerns, we do encourage that when you leave our site, you read the privacy statements of the websites you visit.

We will never share any detailed information with any third parties.

### Third party transactions.

Our web site may redirect you to a third party web site that we employ to run certain aspects of our business, for example an online booking system capable of taking your on line payments or on line payment gateways e.g. PayPal, etc. Every effort is made by us to ensure the security of the third party, but they are responsible for the data they collect and its security and we cannot be held responsible for data breaches from their systems – if you are unsure please make your purchases via another payment - route such as direct contact with us.